

**Stephanie Rawlings-Blake**  
Mayor



Room 250  
City Hall  
Baltimore, MD 21202

**PRIVILEGED AND CONFIDENTIAL  
MEMORANDUM:**

July 6, 2016

**TO:** The Honorable Mayor Stephanie Rawlings-Blake  
Kaliopé Parthemos, Chief of Staff  
Khalil Zaied, Deputy Mayor of Operations  
Sam Sidh, Director of CitiStat

**FROM:** CitiStat Team

**SUBJECT:** DGS-Stat Executive Briefing



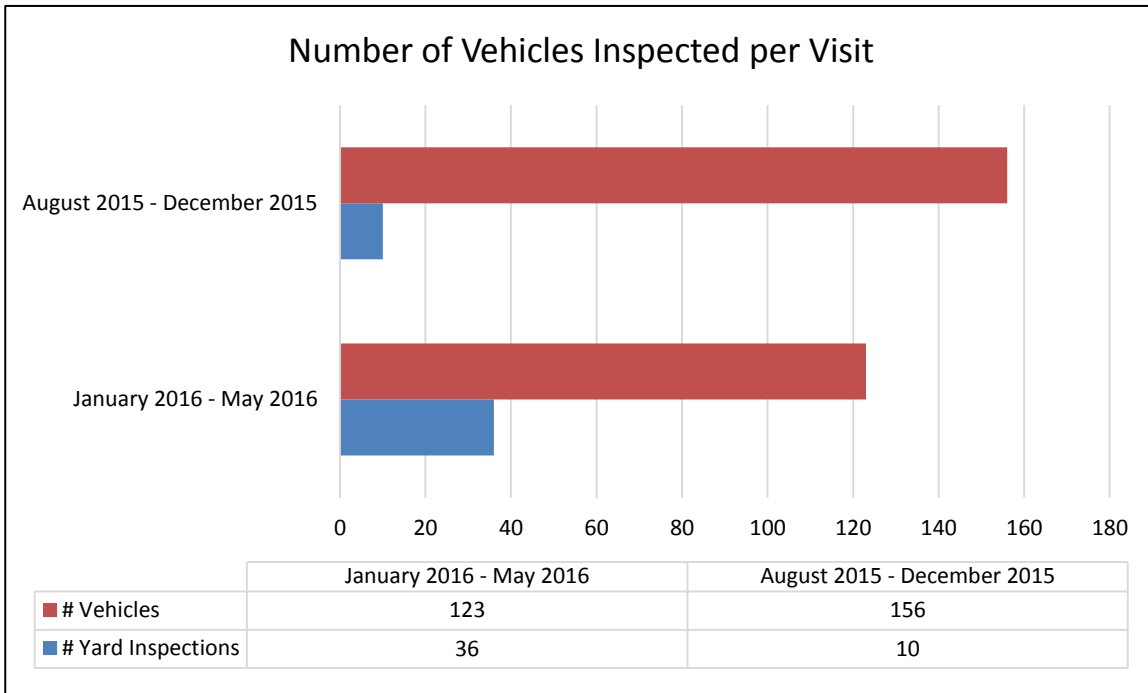
**Making Progress**

- **Sweeper Availability.** The Department of General Services (DGS) monitors the availability of all vehicles, including those designated as priority vehicles. Priority vehicles consist of medic units, ladder trucks, pumper engines, marked police, load packers, roll-offs, and sweepers. During the last two reporting periods (20 days), sweeper availability has been **above** 100% for all 20 days. The availability rate never fell below 115% during this period.

Daily Availability	Available Sweepers for Each Day – April 14 to April 27													
	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed
	26-May	27-May	28-May	29-May	30-May	31-May	1-Jun	2-Jun	3-Jun	4-Jun	5-Jun	6-Jun	7-Jun	8-Jun
Required>	25	24	----	----	24	24	23	25	24	----	----	24	26	26
Available>	35	33			32	34	32	32	30			29	33	33
Percentage>	140%	138%	----	----	133%	142%	139%	128%	125%	----	----	121%	127%	127%
Daily Availability	Available Sweepers for Each Day – April 28 to May 11													
	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed
	9-Jun	10-Jun	11-Jun	12-Jun	13-Jun	14-Jun	15-Jun	16-Jun	17-Jun	18-Jun	19-Jun	20-Jun	21-Jun	22-Jun
Required>	25	24	----	----	24	24	21	25	24	----	----	24	26	28
Available>	33	32			34	32	30	30	29			31	30	33
Percentage>	132%	133%	----	----	142%	133%	143%	120%	121%	----	----	129%	115%	118%



- Yard Inspections.** Fleet Management performs yard inspections during which vehicles are checked for issues and yard supervisors are informed of any found issues. As the inspection process improves, Fleet Management will be better able to inform agencies of repeat offenses and offenders. At the end of May there have been 46 inspections at 25 yards. A total of 279 vehicles have been inspected. Although more inspections occurred in the beginning months, more yards are being visited each month. The table below lists when each yard was inspected and the total number of vehicle inspections conducted.



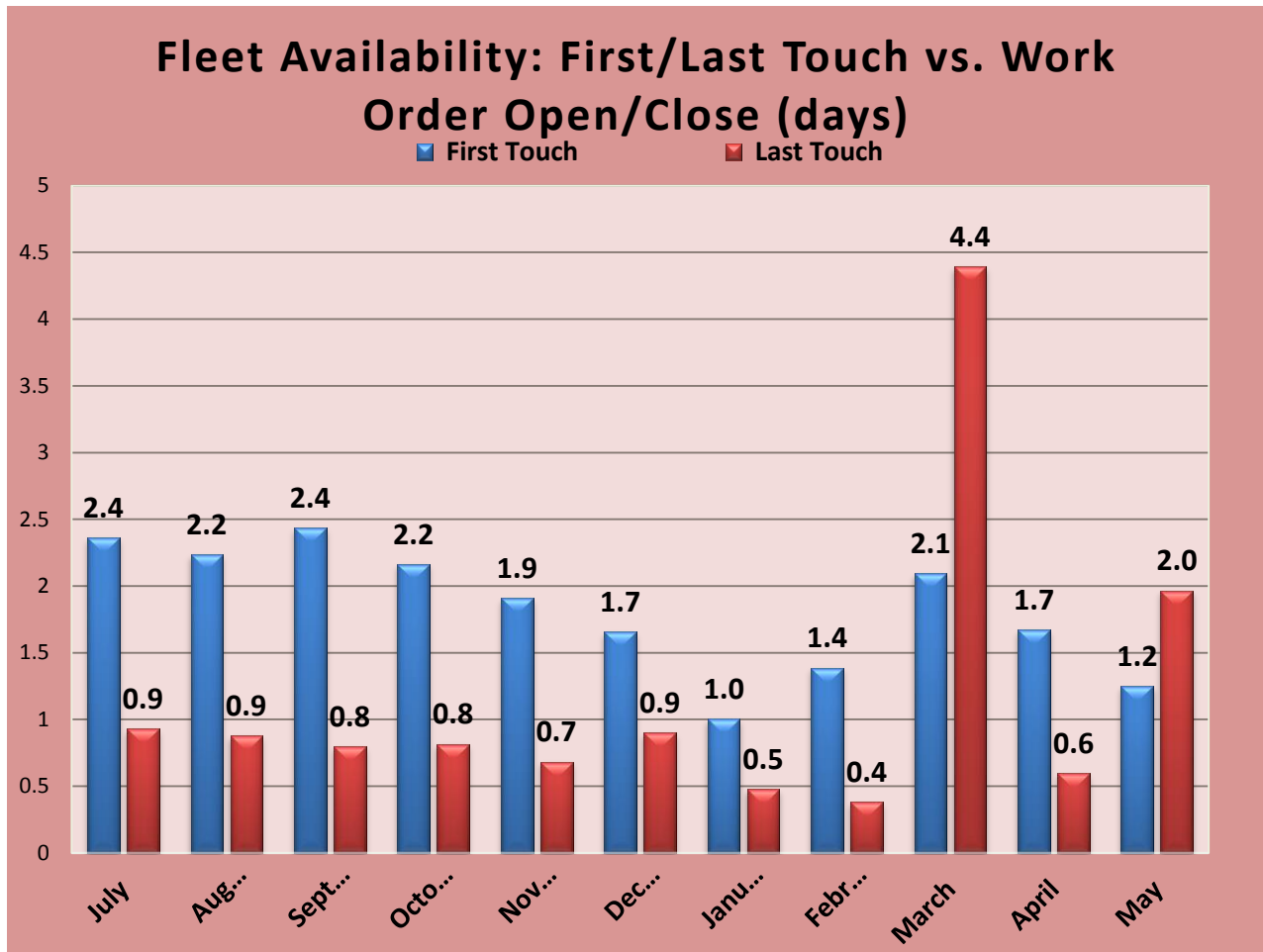
Below are pictures from post-snow inspections and their respective follow-up inspections.

<b>First Post-Snow Inspection</b>	<b>Follow-Up Inspection</b>
	
<b>Dangling Loose</b>	<b>Wrapped, Capped, and Taped</b>
	
<b>Dangling Loose</b>	<b>Wrapped, Capped, and Taped</b>
	



**Needs Improvement**

- **Preventative Maintenance Pilot.** Fleet Management Division (FMD) conducts Preventative Maintenance (PM) on vehicles and other equipment to extend their durability. To improve PM turnaround time, FMD began utilizing one crew exclusively for PM work orders. The chart below shows the average time it took to first touch the PM and the average time it took to last touch the PM from July 2015 to May 2016. A slight decrease is seen in the number of days before the first touch, but a large increase is seen in the number of days it took to last touch the PM.





- **City Hall Skylight Incident.** On June 21, 2016 a storm hit Baltimore and two large pieces of marble fell through three panes of the South Gallery skylight. There was extensive damage to one side of the first floor wall and multiple shards of glass covered the floor. Below are pictures detailing the incident.

